

BOS DIRECTIVES AS OF 2/19/19

Date	Directive	Updates	Department	Assigned to	Status
03-20-17 - BOS Directive	GENERAL CONSENSUS OF THE BOARD Executive Office staff shall provide a presentation to the Board pertaining to the availability of housing in Mendocino County; including detailed information regarding rental housing, at a future meeting of the Board of Supervisors.	Referred to Housing Ad Hoc	Executive Office	Carmel/Steve	ONGOING
04-17-17 - BOS Directive	GENERAL CONSENSUS OF THE BOARD directing staff to bring forward further discussion of possibilities or procedures to adopt a square footage allowance for coastal zone rather than 25 plants (not restricted to cultivation or nurseries).	10-26-18 Update: LACO is working on a draft Ordinance	PBS	Brent Schultz	IN PROCESS
05-16-17 -BOS Directive	GENERAL CONSENSUS OF THE BOARD to accept Planning and Building Services staff recommendation to create four sets of plans for Accessory Dwelling Units to be made available to the public, free of charge.	10-26-18 Update:Awaiting liability release language from County Counsel	PBS & CoCo	Brent Schultz	IN PROCESS
05-23-17 - BOS Directive	GENERAL CONSENSUS OF THE BOARD that Health and Human Services staff shall incorporate a rewards program to recognize high achieving employees with a monetary or other benefit to encourage people to make suggestions that allow the County to improve work and/or services.	Currently in Process. Tammy providing language:	HHSA	Tammy Moss Chandler	IN PROCESS
07-11-17 - BOS Directive	GENERAL CONSENSUS OF THE BOARD that Executive Office staff shall work with Information Services staff to develop an online presence that would provide County residents status as to road conditions/repair projects. Executive Office shall begin the process advice Department of Transportation staff when they are ready for Department of Transportation input.	6-11-18: Steve to follow up with Howard to confirm	DOT	Howard Dashiell	IN PROCESS
11-14-17 - BOS Directive	GENERAL CONSENSUS OF THE BOARD that the Board shall appoint a Board member as a liaison to the IHSS Advisory Committee in 2018.	Assignment added to Special Assignment Roster; to be presented to Board for consideration on March 12, 2019.	Board of Supervisors	Janelle Rau	IN PROCESS
01-23-18 - BOS Directive	GENERAL CONSENSUS OF THE BOARD that Executive Office Staff shall return with options for making county's retirement contributions earlier than required.	1-22-19 Auditor Weer: We currently calculate retirement contributions during each biweekly payroll and for each individual employee (because each employee's contribution is unique). After the payroll runs we send the contributions to retirement for each 2 week period. As far as I know, retirement needs to keep track of these contributions by employee also. If, the county were to front an early lump sum contribution amount... not sure if retirement can apply that correctly on there end.	Auditor/Controller	Lloyd Weer	IN PROCESS
02-06-18 - BOS Directive	BY ORDER OF THE CHAIR the Board appoints Supervisor Gjerde and Supervisor McCowen to ad hoc committee to perform inspection of completed street improvements for phase 2 of Vichy Springs Community Homes.	December 19, 2018 the Board directed that this Ad Hoc committee remain active.	DOT/BOS	Howard/Steve	IN PROCESS

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04-24-18 - BOS Directive	GENERAL CONSENSUS OF THE BOARD that staff shall continue outreach to the City Councils to endorse the strategic action in Dr. Marbut's report, particularly prioritizing the needs throughout the County; providing meals prior to 9 am and after 5pm to avoid taking homeless away from programs that are helping; limiting it for three days; and for staff to provide a written report every two months; and an in-depth presentation to the Board of Supervisors every six months.	Partially complete	HHSA	Tammy Moss Chandler	IN PROCESS
04-24-18 - BOS Directive	GENERAL CONSENSUS OF THE BOARD that staff shall evaluate the proposed IT upgrades for a cost savings analysis.	In process through IT Master Plan.	Executive Office	Janelle Rau	IN PROCESS
04-24-18 - BOS Directive	GENERAL CONSENSUS OF THE BOARD that staff shall develop property liquidation options for the Willits Justice Center and County Courthouse in Ukiah.	On Hold	Executive Office	Janelle Rau	ON HOLD
04-24-18 - BOS Directive	GENERAL CONSENSUS OF THE BOARD that staff shall investigate section 10A.17.040 and issue of plants not being visible from a public right of way, including whether this included being seen from a road with broad vantage points on a ridgeline. Options for changes were requested, which may include whether this requirement is only appropriate for suburban locations.	Board direction given on November 16, 2018 BOS meeting. Will be part of the 2019 10A. 17 amendments.	PBS/CoCo	Brent Schultz/Matt Kiedrowski	IN PROCESS
04-24-18 - BOS Directive	GENERAL CONSENSUS OF THE BOARD that staff develop property acquisition options around the new County Courthouse in Ukiah.	ON HOLD	Executive Office		ON HOLD
04-24-18 - BOS Directive	Direction to staff to continue implementation of Marbut report in collaboration with our community partners.		HHSA	Tammy Moss Chandler	
05-22-18 - BOS Directive	GENERAL CONSENSUS OF THE BOARD to have a mid year update on Grand Jury Reports.		County Counsel	Katharine Elliott	
05-22-18 - BOS Directive	GENERAL CONSENSUS OF THE BOARD that Planning and Building Services shall present an agenda item regarding "Special Circumstance" Fee Waivers at a future Board of Supervisors meeting.		PBS	Brent Schultz	
06-19-18 - BOS Directive	GENERAL CONSENSUS OF THE BOARD for staff to schedule a future agenda item with respect to Mendocino County Resource Conservation Districts environmental mitigation and forest management plan obligation		PBS	Brent Schultz	
07-24-18 - BOS Directive	GENERAL CONSENSUS OF THE BOARD to have the 1915 World's Fair paintings that are currently being displayed at the museum placed in Chambers, once the museum has concluded that exhibit.	02/18/19: Museum director has been contacted; will coordinate transfer of display.	Museum	Karen Horner	IN PROCESS

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08-07-18 - BOS Directive	GENERAL CONSENSUS OF THE BOARD that the Board of Supervisors, as the Board of Directors of the Air Quality Management District, should take a proactive stance in distributing information to the public in respect to controlled burns, air quality, etc. during emergencies such as wildfires.		AQMD	Barbara Moed	IN PROCESS
09-11-25 - BOS Directive	GENERAL CONSENSUS OF THE BOARD for staff to schedule a future agenda item to amend Business License Ordinance to include license exemption for "short term" events occurring on fairgrounds (short term shall be any event lasting less than 30 days) among other potential changes.		CoCo	Kit Elliott	
09-25-18 - BOS Directive	GENERAL CONSENSUS OF THE BOARD that Director of Transportation shall pursue grant options for fueling station at Little River Airport that would support EMS Services for the Mendocino Coast.		DOT	Howard Dashiell	
12-04-18 - BOS Directive	GENERAL CONSENSUS OF THE BOARD for staff to prepare a future agenda item regarding full cost recovery related to County Fees.	Item was bumped from 1/22/19 BOS meeting. Update provided to the Board through CEO report on 2/5/19.	EO	Darcie Antle	IN PROCESS
12-11-18 - BOS Directive	GENERAL CONSENSUS OF THE BOARD that that the CEO is authorized to work with interested parties regarding Solid Waste contract compliance issues and a potential site use Agreement for the Ukiah transfer station; and to work with those Supervisors most affected.		EO	Carmel	
12-18-19 - BOS Directive	GENERAL CONSENSUS OF THE BOARD THAT staff should prepare a strategic planning item for early 2019 to help identify priorities/issues of new Board.		EO	Carmel	IN PROCESS
01-22-19 - BOS Directive	GENERAL CONSENSUS OF THE BOARD THAT STAFF SHALL investigate the creation of "Cannabis Business District" plans		PBS	Brent	IN PROCESS
01-22-19 - BOS Directive	GENERAL CONSENSUS OF THE BOARD expand previously appointed second access ad hoc of Supervisors Haschak and Gjerde to also address issues related to emergency access and/or evacuation routes. (second access/emergency access)		BOS		IN PROCESS
02-05-19 - BOS Directive	GENERAL CONSENSUS OF THE BOARD that staff SHALL prepare an item regarding Hemp moratorium for the February 26, 2019, Board of Supervisors meeting.	Scheduled for 2/26/19	CoCo	Matt	IN PROCESS

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02-05-19 - BOS Directive	Direction to staff to proceed with researching options associated with the development of a Crisis Residential Unit(s), Crisis Stabilization Unit(s), Crisis Treatment Unit(s), and 24 Hour Psychiatric Health Facility Utilizing Measure B Funds, including design, bid and/or build and potential properties or facilities locations. Said options would be presented to the Board of Supervisors at a future meeting for discussion and/or direction as appropriate.				IN PROCESS
02-05-19 - BOS Directive	Staff is directed to research the feasibility of reactivating CSA 3 and to provide letter signed by the Chair to the State Controller and/or LAFCO asking for a delay while the Board determines options		CoCo	Christian	IN PROCESS
02-05-19 - BOS Directive	Staff to develop a new Ordinance to prohibit the cultivation, processing and manufacturing of products, including cannabis and cannabis-based products, from using genetic engineering techniques, whether intraspecies or interspecies, and present said ordinance to the Board at a future meeting date for discussion and consideration and to direct staff to bring back a moratorium at our next meeting		CoCo	Matt	IN PROCESS

2018 COMPLETED DIRECTIVES

01-02-18 - BOS Directive	GENERAL CONSENSUS OF THE BOARD that staff research whether Solid Waste Hearing Body should remain an active assignment.	Solid Waste Hearing body no longer active.	EO	Steve Dunicliff	COMPLETE
01-09-18 - BOS Directive	BY ORDER OF THE CHAIR the Executive Office shall prepare a letter to the California State Contractor Licensing Board for Chair's signature regarding lack of attention to issues regarding unlicensed contractors working in Mendocino County.	4-16-18: Cass will f/u with Tammy.	Executive Office	Nash Gonzalez	COMPLETE
01-09-19 - BOS Directive	GENERAL CONSENSUS OF THE BOARD to activate Second Access Ad Hoc Committee and to appoint Supervisor Gjerde and Haschak to serve on Ad Hoc.		COB	Karla	COMPLETE
01-09-19 - BOS Directive	GENERAL CONSENSUS OF THE BOARD to appoint two ad hoc committees: One on cultivation issues on current Ordinance consisting of Supervisor Haschak and McCowen; economic development/zoning consisting of Supervisor Williams and Gjerde.		COB	Karla	COMPLETE
01-09-19 - BOS Directive	GENERAL CONSENSUS OF THE BOARD THAT staff shall prepare an agenda item for the next Measure B committee meeting regarding recommendations for legal counsel.		EO		COMPLETE
01-22-19 - BOS Directive	GENERAL CONSENSUS OF THE BOARD to modify the Legislative Platform regarding GMO's, adding, "advocate for local control over these issues"	GMO section removed based on board direction and local control section allows action.	EO	Sarah	COMPLETE
01-22-19 - BOS Directive	GENERAL CONSENSUS OF THE BOARD directing to staff that there shall be a standing agenda item on status of the development of overlay zones.	12-4-18 update: Contractor was selected, Michael Baker. In progress but will move slowly-4-6 months. May be several months to complete. Need to transfer \$142,000 from EO to PBS budget at Mid-Year adjustments, overlay development to be discussed at June 12, 2018 meeting.	Executive Office	Carmel Angelo	COMPLETE
01-22-19 - BOS Directive	GENERAL CONSENSUS OF THE BOARD that in respect to 2017 Fire Recovery Report, monthly written reports shall be submitted in lieu of standing agenda item.	In process	EO	Nash	COMPLETE
01-22-19 - BOS Directive	GENERAL CONSENSUS OF THE BOARD to appoint two ad hoc committees: One on cultivation issues on current Ordinance consisting of Supervisor Haschak and McCowen; economic development/zoning consisting of Supervisor Williams and Gjerde.	Working with Supervisors, Ag, and PBS on Ad Hoc	BOS	Sarah	COMPLETE
02-05-19 - BOS Directive	GENERAL CONSENSUS OF THE BOARD that Cannabis updates be provided to the Board at the first meeting of every month in lieu of every meeting.		AG	Harinder	COMPLETE
03-21-17 - BOS Directive	GENERAL CONSENSUS OF THE BOARD to provide direction to staff to terminate contract with SICPA pursuant to the contract as soon as we can legally do so	Terminated in January 2019.	EO	Sarah	COMPLETE
03-27-18 - BOS Directive	Direction to staff that Admin Center Roof and HVAC Replacement Project - South Wing item shall come back for further direction as part of the Capital Improvement Program		EO		COMPLETE
04-10-18 - BOS Directive	Direction to staff to evaluate cost saving alternatives with the Library staff and rebid the project (teen room and conference center remodel projects at Ukiah Library, bid number 03-18)		EO		COMPLETE
04-24-18 - BOS Directive	GENERAL CONSENSUS OF THE BOARD that staff shall evaluate the County's vehicle fleet condition prior to purchasing additional vehicles in Fiscal Year 2018-2019.	Done	Executive Office	Steve Dunicliff	COMPLETE
04-24-18 - BOS Directive	GENERAL CONSENSUS OF THE BOARD that staff shall explore reducing sensitive receptor setback from 1000 square feet to 600 square feet (possible limitation of reduced setbacks pursuant to State law or regulation), Assistant County Counsel shall review issue further.	COMPLETE	PBS/CoCo	Christian Curtis	COMPLETE
04-24-18 - BOS Directive	GENERAL CONSENSUS OF THE BOARD staff shall review options for amending section 10A.17.090, paragraphs (j) and (w); to enable the County to issue a County permit if the applicant had only enrolled, or applied for, the requirements of those paragraphs.	COMPLETE	Ag	Harinder Grewal/Matt Kiedrowski	COMPLETE
04-24-18 - BOS Directive	GENERAL CONSENSUS OF THE BOARD that one-time revenue shall be used for one-time expenses.	DONE	Executive Office	EO Budget Team	COMPLETE
04-24-18 - BOS Directive	GENERAL CONSENSUS OF THE BOARD that staff shall develop options for an updated Emergency Medical Services (EMS) model.	EMS presented to the Board of Supervisors ; direction given to staff.	HHSA	Tammy Moss Chandler	COMPLETE
04-24-18 - BOS Directive	GENERAL CONSENSUS OF THE BOARD that staff shall review County online payment fee structure.	In process through IT Master Plan.	TTC	Shari Schapmire	COMPLETE
04-24-18 - BOS Directive	GENERAL CONSENSUS OF THE BOARD that any expenditure of Measure B Funds must be made pursuant to the approval of the Board of Supervisors, as outlined in the Measure B Ordinance.	Ongoing	BOS		COMPLETE
04-24-18 - BOS Directive	CONSENSUS OF THE BOARD that staff shall review 50 square foot property line setback and measuring this from any easement crossing private property, justification for measuring this setback from an easement; and options for adjusting accordingly.	10-26-18 Update: Ordinance is in process of preparation.	PBS/CoCo	Brent Schultz/Matt Kiedrowski	COMPLETE
04-24-18 - BOS Directive	GENERAL CONSENSUS OF THE BOARD staff shall review distribution and processing facilities Ordinance.	10-26-18 Update: Cannabis group is working on this.	PBS/CoCo	Brent Schultz/Matt Kiedrowski	COMPLETE
04-24-18 - BOS Directive	GENERAL CONSENSUS OF THE BOARD that staff shall explore the use of interns and volunteers.	Using interns and volunteers when appropriate	Human Resources	Heidi Dunham	COMPLETE
05-08-18 - BOS Directive	GENERAL CONSENSUS OF THE BOARD to schedule a special meeting on June 12, 2018.	Karla prepared an item to amend master meeting calendar for 5/22 meeting; Board approved amendment to calendar on 5/22.	COB	Karla Van Hagen	COMPLETE